

# JangoMail Tutorial

## Test JangoMail / Send Non-Personalized E-mails

To quickly test sending a mass e-mail through JangoMail, you can use the free-hand text box to type in e-mail addresses to send to. Just type in the addresses, put in a Subject and Message, and click the Send E-mail button.

1. Click the **Send E-mail** tab.
2. Click the **Compose New Message** button.
3. Enter a **From Display Name** in the appropriate field.
4. Enter the e-mail addresses to send to in the free-hand text box labeled **Enter Additional E-mail Addresses to Send To**. You can separate the e-mail addresses with any type of separator, including a comma, space, semicolon, or return character. *Note that if you are in the Demo account, you can only type three addresses in this field.*
5. Type a Subject and Message. You may type in a plain text message, or if you wish to use fonts and colors, you may use the HTML editor. To compose an HTML message, click **Switch to HTML Editor** on the left.
6. After finishing your message, click the **Send E-mail** button.